

# Overholt Enterprises, LLC

3506 St. Rt. 224  
Montezuma, GA 31063  
478-472-1196

## **SALES PROCEDURES FOR ALL OVERHOLT PRODUCTS (4/1/2020)**

1. ALL SALES ORDERS-whether on lot, new or “built to order” MUST be entered & signed on the dealer dashboard website <https://app.omrto.com/>.
2. All sales orders entered will be acknowledged with a return “email confirmation” with all specs of product ordered.
3. Chicken Coops are available for “12 Month Rent to Own” only or Cash Sale.
4. Following are the instructions for payment of products
  - a. All “Cash Sales” payments shall be paid via Credit Card on “The Shed App”. If customer pays by Cash, Check, or other means of payment, please deposit money into dealer account & pay “Overholt Enterprises” via Business Credit or Debit Card. “Overholt Enterprises” will not process any orders without Down Payment deposited into our account. “Overholt Enterprises” requires 50% down payment on all units sold as a “Cash Sale” with the balance due at delivery.
  - b. All “Rent to Own” payments shall be paid via Credit Card on “The Shed App”. If customer pays by Cash, Check, or other means of payment, please deposit money into dealer account & pay “Triple O Rentals” via Business Credit or Debit Card. “Triple O Rentals” will not process any orders without Down Payment deposited into our account. “Overholt Enterprises” requires the first month of rent as a down payment on all units sold as a “Rent to Own”.
5. RTO Customers may only purchase 3 units within any 9 month period.
6. Sales Tax must be charged to the “Point of Delivery”!!
7. On the 1<sup>st</sup> & 15<sup>th</sup> of each month, we will pay direct deposit commission on all retail sales if we have been paid by the 25<sup>th</sup> & 10<sup>th</sup> of each month (according to sale – 50% of total sale if cash sale and first month of rent if RTO sale). If dealer wishes to receive commission check via paper check, we will pay commission only on the 1<sup>st</sup> day of the month. If the 1<sup>st</sup> & 15<sup>th</sup> fall on a weekend or holiday, commission will be paid the next business day. Commission rate is 10% of retail price before tax.
8. We will pay 6% of delivery rate price to have local company deliver our product or we will deliver 50 miles from Dealer location @ no charge. After 50 miles, freight will be \$4.00 per loaded mile.

9. We require that you DO NOT deduct your commission or delivery charges from the amount owed to Overholt Enterprises, LLC or Triple O Rental. To keep our accounting records accurate, we must issue these checks.

10. We need all "Rent to Own Documents" for all "Rent To Own" Sales!

11. All display items sold must have the "Serial #" recorded on paperwork when it is submitted to our office.

12. All "Triple O Rental" questions need to be directed to Sandra Hale @ 229-854-0190.

13. All "Cash Sales" questions need to be directed to Quentin Miller @ 478-217-5375, Levi Mast @ 864-353-0395 or Jim Doutrich at 229-319-5236.

**NOTE: DO NOT HESITATE TO CALL IF YOU ARE NOT SURE OF OUR PROCEDURES!!**

14. All "Delivery" questions need to be directed to Myron Mast @ 478-954-2828.

a. Overholt will do a lot reset once a year at no additional charge

b. If you want additional buildings moved, Overholt will charge \$15.00 per building.

Your cooperation in each of these issues is greatly appreciated!! You may contact us at 478-472-1196 if you have any questions.

We appreciate your business!! Have a blessed day!

Quentin Miller  
Overholt Enterprises, LLC  
3506 St. Rt. 224  
Montezuma, Ga 31063

